

Cyngor Tref Caereinion Llanfair Llanfair Caereinion Town Council

MINUTES

of a meeting of the Council (Planning and Projects) held on
Monday 12th April 2021 at 7pm

1. Record of attendance

Present were:

Cllr Wyn Williams (Chair)	Cllr Ian Davies (Vice Chair)	
Cllr Rob Astley	Cllr Hazel Davies	Cllr Cadvan Evans
Cllr Viola Evans	Cllr Ursula Griffiths	Cllr Gareth Jones
Cllr Ceri Stephens		

In attendance: Robert Robinson Town Clerk

2. Apologies for absence

There were apologies for absence received from Cllr K Roberts and Cllr G Peate.

3. Remit and purpose of Meeting

The Council noted the remit for the meeting which is a temporary arrangement until the Annual Meeting to be held at the end of May 2021:

- i) To respond to any planning applications which are presented to the meeting which fall between Full Council Meetings.
- ii) To discuss items on the agenda for presentation to Full Council with a recommendation.

4. Declarations of Interest

The following declaration of interest was recorded:

Minute 5.2 Ref. No: 21/0321/FUL Springfield Bungalow Hassel
Square Llanfair Caereinion Welshpool Powys SY21 0RN
Interest declared by Cllr Ian Davies.

5. Planning Applications

The meeting considered the following planning applications:

3.1 Ref. No: 21/0383/REM Land Adj Lllys Awel Pool Road Llanfair Caereinion SY21 0SF- site consented for 42 residential units plus access – application to extend time period to start of development by 5 years.

Cyngor Tref Caereinion Llanfair

Llanfair Caereinion Town Council

The Council is to **OBJECT** to the extension of the time limit on the existing consent for the following reason:

There is no provision for a satisfactory footpath arrangement linking the site to the Town.

Proposed by Cllr C Stephens and seconded by Cllr V Evans.

The vote was 7 in favour, 1 against and 1 abstention.

5.2 Ref. No: 21/0321/FUL Springfield Bungalow Hassel Square Llanfair Caereinion Welshpool Powys SY21 0RN - retrospective application to retain buildings already constructed.

The Council agreed to **SUPPORT** this application.

Proposed by Cllr C Stephens and seconded by Cllr C Evans.

The vote was 8 in favour, 0 against and 1 abstention.

(note: Cllr I Davies declared an interest and did not take part in the discussion or vote)

3.3 Ref. No: 21/0420/HH Cwmdernw , Eithinog Lane, Cyfronydd, SY21 9ED

Demolition of carport and erection of an extension and garage.

The Council agreed to **SUPPORT** this application.

Proposed by Cllr U Griffiths and seconded by Cllr R Astley.

The vote was unanimous.

3.4 Ref. No: 21/0226/FUL Rhos Fawr, Llanfair Caereinion, SY21 9HE

Erection of buildings for poultry rearing comprising two new sheds 90m x 22m each, silos and all associated works.

The Council agreed to **SUPPORT** this application.

Proposed by Cllr U Griffiths and seconded by Cllr R Astley.

The vote was 7 for, 1 against and 1 abstention.

6. Speed restrictions Plan for Melin Y Ddol

The Council noted that the County Council is proposing to change the speed limit through Melin Y Ddol from 60pm to 40pm.

The County Council is now consulting on the proposal and is seeking support from the Town Council.

The Council agreed to **SUPPORT** the introduction of the speed limit.

Proposed by Cllr C Evans and seconded by Cllr V Evans.

The vote was unanimous.

7. Town Plan introduction

The Town Clerk reported on progress with regards to the Town Plan which is now in draft stage awaiting the projects & action plan part of it before issue to Councillors.

Cyngor Tref Caereinion Llanfair

Llanfair Caereinion Town Council

Councillors are asked to let the Town Clerk have any comments, additions or omissions with regard to the Action and Projects part of the plan issued with this agenda. Councillors were asked for comments by 30th April.

Cllr G Jones left the meeting.

6. Deri Woods – HLF grant

6.1 MWT Agreement

The works under the HLF grant are just about completed. A general discussion took place around the achievements to date.

The Town Clerk informed the meeting that he had met with MWT to ensure that he was clear what is being proposed with regards to the Friends of Deri Woods. A copy of the proposed agreement between the Council as Trustee and MWT had been circulated prior to the meeting.

The meeting wished to see two further additions to the agreement with MWT as follows:

- i) There should be annual review of the agreement.
- ii) There should be an agreed plan of works every 6 months for the Council to approve as Trustee.

Recommendation:

The meeting recommends that the agreement with MWT be approved subject to including the above additional items.

Proposed by Cllr R Astley and seconded by Cllr H Evans. The vote was unanimous.

6.2 Ceremonial start of the MWT volunteer group

The meeting agreed that the ceremonial date be moved from 20th to 27th April at 12 noon so that it was after agreement approval and after the 22nd April lockdown review. The Town Clerk is to contact MWT to arrange for this.

7. Deri Woods – new bench

The Council was informed of a request having been received to place a new bench in Deri Woods as a donation in memory of a person who loves the Town. The Town Clerk will gain some pictures and costs of suitable benches for consideration.

Cyngor Tref Caereinion Llanfair

Llanfair Caereinion Town Council

Recommendation:

The meeting recommends that a new bench is authorised to be located by the Gorsef Stones. The bench is to be of recyclable and sustainable materials.

8. Street Scene - Telephone Box opposite the Goat Hotel

It was noted that many of the Councillors expressed concern that Llanfair was looking tired and would like to see it 'spruced up'.

The Members consider the re-branding of the red phone box opposite the Goat Hotel to provide a Tourist Information Point.

This would involve painting the phone box in Council blue and using it as a tourist information point with leaflets. There would also be room for some shelves to accommodate the book exchange current in the phone box. A cost to be gained for the works prior to a decision being made.

Recommendation:

The meeting recommends that the Council proceeds with the redecoration of the old telephone box and to provide within it shelving a book exchange and tourist information leaflets.

9. Playground and moving forward

The Members considered the ROSPA report and what works should be carried out in the coming few months. The estimated cost of the minor works needed is £200 to £250.

Recommendation:

The meeting recommends that minor works are carried out in line with the schedule attached to the minutes at appendix A.

10. Erw Ddwr

The Members considered the condition report for the graveyard.

The is an estimated cost is a maximum of £1,000. The maintenance budget for the year is £1,000.

Recommendation:

The meeting recommends that the general works to the cemetery be carried out subject to a spending limit of £1,000 as per the schedule at appendix B.

11. Chapel of Rest

A review of the building has been carried out and below is a schedule of works to bring the building up to a good repair level. The funding can come from the repairs budget for this building which is £1,000.

Recommendation:

The meeting recommends that the minor works to the Chapel of Rest be completed subject to a spending limit of £540 as per the schedule at appendix C.

Cyngor Tref Caereinion Llanfair

Llanfair Caereinion Town Council

The Town confirmed that he had completed the fire risk assessment for the building and this identified the need for a fire extinguisher, fire exit signage and an external muster point sign. The cost of these works was £40.

12. Signage

The signage survey and discussion is to be carried forward to the June meeting.

Cllr R Astley left the meeting.

13. 2022 Queens Celebrations (Thursday 2nd to Sunday 4th June)

The Members note that there will be 4 days of celebrations for the 70th year of the reign of Queen Elizabeth II.

13. St Marys Churchyard Lighting

The lighting of St Marys Church is to be discussed at the June meeting.

14. Grass Cutting Compounds at Mount Field and St Marys Churchyard

The meeting agreed the two locations for the compounds as follows:

- i) **St Marys Churchyard** – In the current grass cuttings storage point.
- ii) **Mount Field** – at the top of the fields away from houses on the land close to the gate.

Recommendation

The meeting recommends that the above works proceed with a cost provided for the Council to approve.

15. Next Full Council Meeting

The Members considered an update on meeting arrangements for the next Full Council Meeting.

The Community Centres and rooms for hire are planned to open on 22nd April.

The advice is that the Council meets using Zoom with a good possibility that the Council can meet together after that date if the Institute is open and available.

The meeting **agreed** to meet by Zoom until after the announcement on 22nd April and then to move to a face to face meeting thereafter as soon as the Institute can accommodate us.

The Town Clerk will issue the next agenda on the basis of a Zoom meeting but will call each Councillor if this changes and we can meet as outlined above.

Cyngor Tref Caereinion Llanfair

Llanfair Caereinion Town Council

16. Actions taken forward from this meeting

The actions being taken forward from this meeting are

Ref	Heading	Action	By
1	Administration	Minutes of meeting circulated for comment	RAR
2	Planning & Development	Issued decisions of the Council to Powys County Council	RAR
3	Town Plan	Ideas for action plan to be passed to Town Clerk	ALL
4	Deri Woods	Finalise agreement for Full Council	RAR
5	Deri Woods	Delay formal exchange of agreements ceremony	RAR
6	Deri Woods	Gain pictures of types of recyclable benches for consideration	RAR
7	Deri Woods	Discuss with Mr Gordon Smith location and type of bench as donor	RAR
8	Administration	Carry over lighting in St Marys Churchyard and Signage to meeting in June 2021	RAR
9	Mount Field and St Marys Churchyard	Timber grass compound at Mount Field to be allocated space at the top of the field away from houses.	RAR
10	Administration	Take recommendations to Full Council for approval	RAR

Cyngor Tref Caereinion Llanfair

Llanfair Caereinion Town Council

APPENDIX A

LLANFAIR CAEREINION PLAYGROUND

The works are those recommended in the ROSPA report.

The works to comprise:

- i) Log retaining wall**
Replace one upright timber post where rotten with another.
- ii) Climbing Frame**
Paint climbing frame metalwork where corroded.
- iii) Rocker Horse (White)**
Remove timber edging around safety surface.
Repaint corrode spring area.
Fill hole in safety surface with earth and grass.
- iv) Seesaw Rocker**
Tighten handles.
- v) Rotator**
Remove timber around safety surface.
- vi) Slide**
Repaint area where corroded.
Paint with preservative timbers at lower and upper bases.
- vii) Junior Swings**
Remove timber edging.
- viii) Toddler Swings**
Remove timber edging.

Total estimated cost £250.

Cyngor Tref Caereinion Llanfair

Llanfair Caereinion Town Council

APPENDIX B

CONDITION REPORT ERW DDWR

No	Area	Condition	Works required	Cost estimate	Status
1	Notices and signs	Sign falling apart and needs name and telephone number changed. Two more signs required showing where rubbish area is located.	New sign at entrance with removable contact details. 2 more signs bi-lingual to rubbish area.	£250	
2	Entrance area	Moss needs to be removed	Clearing of moss at entrance to stop any damage to tarmac.	£100	
3	Railings and gates	In reasonable order but in need of repainting.	Railings and gate need to be cleaned down and painted.	£200	
4	Grassed areas	In good order with grass cutting carried out.	Usual grass cutting to continue.		
5	Paths	Cracking in concrete, not unsafe. Over time it would be nice to resurface with tarmac.	No action at present.		
6	Benches	Top bench is in good order. Lower bench needs restoration.	Lower bench needs to be painted/stained/treated.	£100	
7	Litter bin	No issues with bin.	No action required.		
8	Boundary hedges/fences	No issues.	No action required.		
9	Rubbish area	Needs fencing around it tidied up.	Tidy fencing around rubbish area.	£100	
10	Gravestones	All generally in good order.	No action required.		
11	Trees	Trees are generally in good order but some trimming and dead wood needs to be attended to.	Tree trimming, cut out dead areas to firs in top area. Review in 12 months.	£250	
12	Recording of graves	There are record books and a graveyard map with names marked on it. However not up to date.	Records to be checked against book and map and brought up to date.	£0	
13	Land ownership	Llanfair Caereinion Town Council freehold. Plan and documents to be found.	Check on land ownership to be completed over next 3 months.	£0	

No	Area	Condition	Works required	Cost estimate	Status
14	Risk assessments	None required except for when works take place.	No action required.		
15	Other		TOTAL ESTIMATED COST	£1,000	

Cyngor Tref Caereinion Llanfair

Llanfair Caereinion Town Council

APPENDIX C

Chapel of Rest

A review of the building has been carried out and below is a schedule of works to bring the building up to a good repair level. The funding can come from the repairs budget for this building which is £1,000.

No	Location	Details	Estimated cost
1	Fences, gates and railings	Painting required	£200
2	Canopy over entrance	Painting required	£100
3	Front door	Clean required	£20
4	Side door	Clean required	£20
5	Gardens	Tidy and remove litter including tree remains	£50
6	Interior	Deep clean required (Covid 19 related)	£100
7	Front door	Lock needs replacing with new keys	£50
		TOTAL	£540